

Minutes of the Meeting of the Board of Directors of OST/Alameda Corridors Redevelopment Authority

The Board of Directors of OST/Alameda Corridors Redevelopment Authority (the "Authority") held a joint meeting with the Board of Directors of Reinvestment Zone Number Seven, City of Houston, Texas (the "Zone") on Tuesday, October 19, 2021, at 2:00 p.m. at the offices of Bracewell LLP, 711 Louisiana Street, Suite 2300, Houston, Texas 77004 and via WebEx, open to the public, to consider, discuss and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable. The roll was called of all the duly appointed members of the Board:

<u>Position #</u>	<u>Board Members</u>
1	Algenita Scott Davis
2	Hexser Holliday, II
3	Zinetta A. Burney
4	Brian G. Smith
5	Lauren Haller Fontaine
6	Cathy Evans-Jackson
7	Antoine Bryant

All of the above were present except Directors Antoine Bryant. Others in attendance were Clark Lord, Monique Sparks Payne, Theola Petteway, P. Anderson Stoute, Tamiko Brock, Nikki Knight, Tara Cortez, and Deborah Juneau.

A quorum was present and Chair Burney called the meeting to order at 2:00 p.m. Vice Chair Scott Davis chaired the meeting.

PUBLIC COMMENTS

No public comments were made.

CONSENT AGENDA

Upon motion by Director Holliday II and seconded by Director Smith, the Board of Directors approved the following: (a) Minutes of September 21, 2021, Board of Directors Meetings of the Authority; (b) Payment of monthly recurring expenses (salaries, rent, telephone, etc.); (c) Payment of non-recurring expenses to Asakura Robinson Company, LLC.; CP&Y, Inc.; EHRA Engineering; Greater Southeast Management District; HALFF Associates, Inc.; Texas Center for African American Living; The Goodman Corporation; and Roth Staffing Companies, L.P.

EXECUTIVE DIRECTOR'S REPORT

Upon motion by Director Holliday II and seconded by Director Smith, the Board of Directors received the Executive Director's Report on Administrative Matters for the Period Ending October 19, 2021 as presented by Theola Petteway.

FINANCE/OPERATIONS REPORTS

Upon motion by Director Holliday II and seconded by Director Smith, the Board approved the following: (a) Financial Reports for period ending August 31, 2021 as presented by Tamiko Brock; and (b) Finance/Operations Committee Report as presented by Director Haller Fontaine.

CAPITAL IMPROVEMENT PROJECTS

Upon motion by Director Holliday II and seconded by Director Smith, the Board of Directors received the Capital Projects/Planning and Development Report as presented by Anderson Stoute.

Upon motion by Director Holliday II and seconded by Director Smith, the Board of Directors approved the following:

- a) Lockwood, Andrews & Newman, Inc. Master Agreement for Professional Engineering Services;
- b) Scope of Work and Not-to-Exceed Amount of \$88,940 for Lockwood, Andrews & Newman, Inc. to provide Professional Engineering Services to develop Plans, Specifications and Estimates, and Provide Construction

Administration Services for upgrades to the following park areas; HVAC, Ball Field, Technology, Lighting, Flooring, Special Equipment, Doors, Window Treatments, Plumbing, Playground and Irrigation for Emancipation Park and Community Center Phase II (CIP #T-0712);

- c) Scope of Work and Not-to-Exceed Amount of \$75,625 for M2L Associates, Inc. to provide Professional Services to prepare preliminary analysis of existing site conditions, develop construction drawings and technical Specifications, and provide Construction Administration Services for upgrades to the following park areas; Ball Field, Splashpads, Playground, Landscape and Irrigation for Emancipation Park and Community Center Phase II (CIP #T-0712); and
- d) Scope of Work and Not-to-Exceed Amount of \$113,150 for Martin Construction Management & Designs LLC. to provide Construction Management and Inspection Services including Project Management and Oversight for upgrades to the following park areas; HVAC, Ball Field, Technology, Lighting, Flooring, Special Equipment, Doors, Window Treatments, Plumbing, Splashpads, Playground, Landscape and Irrigation for Emancipation Park and Community Center Phase II (CIP #T-0712).

NEXT REGULAR MEETING DATE

The next meeting date will be held on Tuesday, November 16, 2021 at 2 p.m.

ADJOURNMENT

The meeting was adjourned at 2:40 p.m.

DocuSigned by:

Cathy Evans - Jackson

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Cathy Evans-Jackson, Board Secretary

Minutes of the Meeting of the Board of Directors of Reinvestment Zone Number Seven, City of Houston, Texas

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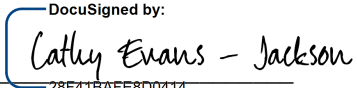
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